

# Melton Ross Parish Council

Dear Councillor

You are hereby summoned to attend the Annual Parish Council Meeting of the Melton Ross Parish Council on Tuesday 29<sup>th</sup> April 2025 at **6:30pm** at The Church of the Ascension, Melton Ross.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda public participation section.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.



Date of issue 24 April 2025

**Clerk to Melton Ross Parish Council**

## 2025 Annual Parish Council Meeting Agenda

### APCM25/01 Election of Chairman/Vice Chairman

#### APCM25/02 Apologies for Absence

To receive apologies and reasons for absence.

#### APCM25/03 To receive Declarations of Interest and any Dispensations required

To record declarations of interest by any member of the council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items.

#### APCM25/04 To receive the minutes of last Annual Parish Council Meeting for approval

Minutes of the Annual Parish Council Meeting held on 14 May 2024 for approval and signing.

#### APCM25/05 Appointments to Committees

- a) Personnel Committee
- b) Appeals Committee
- c) Community Emergency Team

#### APCM25/05 Appointments to Outside Bodies

- a) ERNLLCA
- b) Airport
- c) NATS
- d) Singleton Birch

APCM25/06 Review of Policy Documentation

- a) Standing Orders
- b) Code of Conduct
- c) Financial Regulations & Financial Risk Assessment
- d) Community Emergency Planning
- e) Equal Opportunities Policy
- f) Recording of Council Meetings Policy
- g) Adults Safeguarding Policy
- h) Child Safeguarding Policy
- i) Health and Safety Policy
- j) Co-Option Procedure
- k) Reserves Policy
- l) Scheme of Publication