

# Melton Ross & New Barnetby Parish Council

Dear Councillor

You are hereby summoned to attend an Extraordinary meeting of the Melton Ross and New Barnetby Parish Council on Monday 25 September 2023 at The Church of the Ascension, Melton Ross to commence at 18:30.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press August attend the meeting and August only participate during agenda item 3 Public Participation'

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

**Rachael Reddin**

Date of issue 20 September 2023

**Clerk to Melton Ross Parish Council**

## Agenda

### September 23/28 - Apologies for Absence

To receive apologies and reasons for absence.

### September 23/29 - To receive Declarations of Interest and any Dispensations required

To record declarations of interest by any member of the council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items.

### September 23/30 - Public Participation

Members of the public August raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes' maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

September 23/31 - To receive and agree adoption of policies and procedures

- 1) Standing Orders
- 2) Code of Conduct
- 3) Safeguarding Adults
- 4) Safeguarding Children
- 5) Health and Safety Policy
- 6) Financial Regulations
- 7) Financial Risk Assessment
- 8) Reserves Policy
- 9) Equal Opportunities
- 10) Handling Complaints
- 11) Recording of Council Meetings
- 12) Training Policy

***Rachael Reddin***  
**Clerk and Responsible Finance Officer**