

Melton Ross Parish Council

Minutes of Quarterly Meeting held in The Church of Ascension

23rd May 2023

APPROVED 8 Aug 2023

Present :-

Councillors: - R Welch (Chairman), H.Maw, J.Wood, N.Caines, K.Coatsworth

Clerk: - B.Harris

May 23/01 - Apologies for Absence

NLC Ward Cllr Waltham, NLC Ward Cllr N.Sherwood, NLC Cllr C.Sherwood

May 23/02 - To receive Declarations of Interest and any Dispensations required

None Received.

May 23/03 - Public Participation

No members of the public were present.

May 23/04 - To receive the minutes of last meeting for approval

Proposed Cllr Wood, Seconded Cllr Coatsworth

Resolved - Minutes of the Parish Council meeting held on 7th February 2023 were approved and signed as a true and correct record.

May 23/05 - Chairmans Report on activities undertaken on behalf of the Parish Council.

A member of the public had contacted the PC to say he was in possession of the (1984) remains of the former Gallows and after restoring them, and would like to return them to the area. Cllr Welch was now in possession of the remains until arrangements could be made with the Elwes family for them.

Cllr Welch attended a Barnetby-le-Wold PC meeting whereby it had been noted that the parish boundaries were often unclear, especially around the area around the Gallows on the A18 and with current footpath issues close to Wrawby. A parishoner in Barnetby-le-Wold expressed interest in a notice board at the site of the Gallows, due to the boundaries it would be in the MRNB boundary. All agreed to support this request.

May 23/06 - To receive an update on items from the previous meeting

- 1) Gallows – As above
- 2) Defibrillator - Network Rail. The Clerk had been contacted by Network Rail who had refused to locate a defibrillator on/around the footbridge in New Barnetby due to accessibility issues, mainly the defibrillator narrowing the walkway. The area close to the bridge which they had suggested lacked an electricity supply and therefore an alternative location would need to be considered whilst any further options with Network Rail were explored.
Cllr Maw suggested quotes are obtained for a defibrillator with the intention of purchasing and locating one in Melton Ross whilst a location in New Barnetby is secured for a second defibrillator.
3 quotes to be sourced by the Clerk with a budget of £2000 prior to the meeting in August.
Proposed Cllr Maw
Seconded Cllr Wood.

Approved 8 August 2023

May 23/07 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council

No NLC Ward Councillors Present

May 23/08- To consider any planning application and any received following the issue of the agenda.

None received.

May 23/09 - Correspondence for Discussion / Decision

ERNLLCA training/Joint Offer –

The Barnetby-le-Wold Clerk had offered the opportunity to attend the current ERNLLCA training offer as they had spaces available with their booking. MRNBPC councillors interested in this to notify the Clerk ASAP.

May 23/10 - To receive and approve Financial Reports

a) To receive bank reconciliations @ 23rd May 2023 £9124.91

b) To note payments for 8th February 2023 – 23rd May 2023

- 28th March – VANL £20.00
- 28th March - Salary £130.10
- 28th March - HMRC £ 32.40
- 28th March - Salary £129.90
- 28th March - HMRC £32.60
- 28th March – David Stanfield £850.00
- 25th April –Precept RECEIVED £4800.00
- 2nd May - Salary £130.10
- 2nd May – HMRC £ 32.40
- 5th May – ERNLLCA Membership £187.18
- 5th May – Internal Audit £300.00

c) Review and Approve AGAR 2022/2023 (Complete Action Plan from IA)

The AGAR had been completed, including the Internal Audit. There was uncertainty as to whether the PC could claim exemption by completing the Annual Return Part 2, therefore both the Part 2 & 3 had been completed whilst confirmation was obtained. (Both reviewed & signed).

Main areas which need addressing are around risk and policies. To be addressed by the Clerk and progress updated at quarterly meetings.

The publishing date for the External Auditors Report in September 2022 was not adhered to due to not being emailed to the Clerk until 30th September (the deadline for the publishing date). The part time hours worked by the Clerk meant this was missed due to the lateness of the email.

May23/11 – Insurance Policy Review

The insurance policy remained the same as the previous year both in cost and details. There had been no changes. To remain with Zurich and payment approved.

Proposed: Cllr Welch

Seconded: Cllr Coatsworth.

May 23/12 - Minor Items

a) To take any points from members – none present.

b) Matters of correspondence for information which arrived after the agenda was posted.

May 23/13 - To confirm the date and time of the next Parish meeting
August 15th 18:00

May 23/14 - To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 19:12

Bianca Harris
Clerk

cc - NLC Ward Cllrs